

राष्ट्रपति सचिवालय
राष्ट्रपति भवन
PRESIDENT'S SECRETARIAT
RASHTRAPATI BHAVAN

संख्या
No. A-35011/2/16-Admn

नई दिल्ली - 110004
New Delhi - 110004, the 19th April, 2017

VACANCY CIRCULAR

Subject: Filling up vacancies in Rashtrapati Bhavan Museums of President's Secretariat, Rashtrapati Bhavan, New Delhi.

Reference this Secretariat's Circular of even number dated 17th May 2016 inter-alia inviting applications for 1 (UR) vacancy of the post of Senior Education Assistant.

2. Due to poor response, fresh online applications are invited from the eligible Indian citizens for filling up the following vacancies by direct recruitment in Rashtrapati Bhavan Museums of the President's Secretariat, Rashtrapati Bhavan, New Delhi: -

S.No.	Name of the post, pay scale and No. of vacancies	Educational and other qualifications	Age limit
1.	Senior Education Assistant, PB-2: Rs.9300-34800 plus Grade Pay of Rs.4600/- (Level 7 of Pay Matrix, 7 th CPC) 1 (UR)	(i) Bachelor's degree with History as a subject from a recognised university / institution; and (ii) Five year's experience as Research Scholar / Attendant / Guide, involving installation / demonstration of exhibits in a reputed museum, with ability to explain exhibits fluently in Hindi and English.	Not exceeding 35 years (relaxation in upper age limit applicable to reserved and other categories as per the DoPT guidelines).

3. **SELECTION PROCEDURE:**

- Eligible candidates will have to appear in Written Examination. The question paper will be consisting of questions on relevant subject and on general aptitude **(100 marks)**.
- Shortlisted candidates on the basis of performance in the Written Examination would require to undergo a Skill Test **(50 marks)** also.

4. On appointment, postings will be made anywhere in India particularly in Shimla, Delhi, Hyderabad and wherever the President's Establishment for the time being may be.

5. **HOW TO APPLY:**

- Important dates:**
Starting date for online registration: 24th April, 2017 at 10.00 A.M..
Last date for online registration: 03rd May, 2017 at 06.00 P.M.

- ii. Eligible candidates have to apply online through the link provided at the President's Secretariat website <http://rashtrapatisachivalaya.gov.in> under the caption 'Circular for vacancies'. After submitting the form online, a printout of the application duly signed has to be retained by the candidates for future reference.
- iii. Candidates already in Government service and those in Public Sector Undertakings etc. should obtain following Certificate from their Head of the Department and submit the same in the event of their selection:

CERTIFICATE

(in case of Government Servants and those in Public Sector Undertakings etc.)

1. It is certified that the particulars furnished in the online application for the post of **Senior Education Assistant**, President's Secretariat submitted by Shri/Smt./Kum. _____ are correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His/her integrity is certified.
4. It is certified that no minor/major penalties have either been imposed or contemplated against the applicant.
5. Copies of Annual Confidential Report for the last 5 years are enclosed.
6. It is certified that in the event of selection, the officer will be relieved of his/her duties immediately and he/she shall not be allowed to withdraw the candidature.

PLACE:

DATE:

Signature of the Head of the Department

Name _____

Designation _____

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- iv. Canvassing in any manner would lead to summary rejection of application and candidature at any stage.
 - v. All particulars (except Residential Address) furnished by the applicant will be treated as final and no change will be allowed therein later on.
 - vi. **AGE/QUALIFICATION/EXPERIENCE:**
Age/qualifications/ experience will be reckoned as on 03rd May, 2017.
[Relaxation in age will be given to the candidates belonging to SC/ST/OBC/Ex-Serviceman/Persons with Disability/Widow etc. candidates as per Government of India norms.]
 - vii. **RIGHT TO CANCEL THE PROGRAMME OF RECRUITMENT FOR A POST OR POSTS:** President's Secretariat reserves the right to cancel the programme of recruitment to any post(s) at any stage without any prior notice and without assigning any reason thereof.



(Rubina Chauhan)
Under Secretary (Admn)